



JOB TITLE	Field Guide
REPORTS TO	Head Guide / Assistant GM
DUTIES & RESPONSIBILITIES	<ul style="list-style-type: none"> • Adhere to company policies & procedures & code of conduct at all times • Game drives & guided walks • Hosting at dinner / drinks • Ensuring guest safety at all times • Problem animal control • Assist with guest luggage • Showing guests around the lodge on orientation • Site inspections, when required • Going to extra mile at all times to ensure guest stay if unforgettable • Go on drives with other rangers to improve your knowledge • Guest pick-ups, drop-offs & escort to/ from the air-strip / gates • Assist with staff transfer • Assist with game drive link-ups & vehicle recoveries • Assist with lodge maintenance when requested • Assist in curio shop & encourage sales • Communicate special requests/problems to the relevant personnel • Maintain your allocated vehicle & ensure vehicle is in order, daily • Maintain viewing aids to the best of your ability & do daily/weekly checks • Clean you rifle & ammunition • Handle your firearm with caution • Clean your equipment on a regular basis • Ensure your uniform is clean & tidy • Fire-fighting • Assist with anti-poaching • Pass the shooting evaluations for open vehicle game drives & walking • Assist in the workshop when needed • Attend morning meetings & all other meetings when required • Assist other guides
CORE COMPETENCIES	<ul style="list-style-type: none"> • Pro-activeness • Work independently & team-player • Flexibility • Guest centric • Professional, honest • Positive attitude